

August 18, 2009

Dear Middle School Parents,

It is with great please that we welcome you and your child into the new school year. We are honored to be a part of such an important time in your child's life and we are looking forward to working with you and your child to make this a productive and exciting year.

Mrs. Girby	Mr. O'Donnell	Ms. Barto
Religion 6 & 8	Religion 7	History 6-8
Science 6	Science 7 & 8	Literature 6-8
Language Arts 6 – 8	Math 6-8	

Grading Policy

Daily work/homework	25%
Quizzes/Projects	35%
Tests	40%

Grades may be viewed on edline. Passwords and instructions will be distributed separately for new parents.

Homework will be given on most days (Monday-Thursday) and should take each student sixty to eighty minutes to complete their nightly homework assignments. The students will have some long term projects. Students are expected to copy their homework assignments in their homework planners each day. **It is the students' responsibility to write down these assignments.** Homework is a reinforcement of the skills, which are learned in school. Homework should be neat when it is turned in. If a student doesn't do his/her homework, then a homework referral form is sent home. After the third referral, a disciplinary action will be given.

Yellow Wednesday folders have all assessments and important messages from the office. Please sign and date the outside of the folder stating that you saw the information inside. **You and your student are responsible for maintaining assessments as a study guide for semester exams.**

Our classes will attend Mass every Friday and on Holy Days. All children should wear their white shirts on these days and this will be part of their religion participation grade.

If you are interested in driving on a field trip or participating in any classroom activities, please make sure you have completed the class and/or renewed your certificate on the Child Protection List. The class is offered monthly at St. Dominic's Church. If you are going to drive other students on field trips, you must also have proper insurance (\$100,000-\$300,000). Please stop by the office and fill out the proper paperwork with Mrs. Cunill. If you have transported students in the past please remember your insurance paperwork must be updated and current each year.

The rules in our classroom are designed to eliminate any behavior that would:

1. Disrupt my teaching or disrupt another child from listening or learning.
2. Cause your child to harm himself or another child.
3. Constantly annoy or bother other children.
4. Show disrespect to teachers or other authority.

Classroom Rules:

1. Show respect for God, self, and others.
2. Listen to and follow directions the first time.
3. Contribute to the learning environment.
4. Raise your hand to speak.
5. Follow classroom procedures.

Consequences:

1. Verbal Warning.
2. Loss of privileges
3. Loss of privileges, a phone call, and/or a form sent home.

A parent conference to form an improvement plan will be required for any student who brings home two forms in one quarter.

Please encourage good behavior this year. This will be a team effort all year long between you, your child, and the school staff. As a reminder, cell phones are not authorized during the school day. If you child has a cell phone it should be turned into the office each morning, before school begins.

If you have any questions or concerns, please contact us by e-mail or phone. We also welcome appointments to meet in person. You can contact us at 666-8022 or by email.

Sincerely,

Mrs. Linda Girby
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Mr. Tom O'Donnell
todonnell_stvincent@yahoo.com

Ms. Robin Barto
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